

SAINTS CONSTANTINE AND HELEN CHURCH HALL RENTAL AGREEMENT

Date: _____ Renter: _____ Steward: Yes _____ No _____

Date Required _____ Starting Time: _____ Ending Time: _____

| Rental of Church Hall | For a Steward | Non-Steward | Amount |
|--------------------------------|---------------|-------------|--------|
| Event | \$100.00 | \$350.00 | _____ |
| Security Deposit & Clean-Up | \$200.00 | \$200 | _____ |

(SECURITY DEPOSIT IS FULLY REFUNDABLE IF the Church Hall is cleaned up and in the same condition as the renters found it. If not, the deposit money will be used to pay our sexton to clean up the Hall. Whatever remains from the deposit will be returned to the renter.)

Conditions of Rental:

1. Rental covers one event no longer than eight hours
2. Sale of alcohol is prohibited. No hard liquor allowed on Church grounds. Only beer and/or wine allowed to be served. The Church is not responsible for any liabilities arising from the distribution of alcohol.
3. Smoking is not permitted
4. Hours of access to hall before rental period is made by arrangement
5. If the event is catered, the caterer should provide a certificate of insurance naming the Church as an additional insured on the certificate.
6. Church liability limited to rental amount.
7. Payment in full of Rental and Security Deposit must be paid at least one week BEFORE rental event.

I agree to the above conditions of rental:

Signature of Renter

Date _____

Signature of Saints Constantine and Helen
Priest, President or Treasurer

Date _____